

Town of Hull Board Meeting
4450 Wojcik Memorial Dr. Stevens Point WI 54482
Monday March 13, 2023 - 6 PM

Meeting attended by the following Board members:

1. Meeting called to by Chairman Dave Wilz.
Meeting attended by the following Board Members:
Dave Wilz, Barb Brilowski, Mark Fritsche, Robin Lipski, and Jan way.
Minutes taken by Krista Place.
Others in attendance:
Blake Nowak
Kristen Johnson
Mark Brillowski
Bob Lang
2. Pledge of Allegiance
3. Sharing Civility Project, Staff expectations and Values, Town of Hull Guiding Principles. Read by Mark Fritsche
4. Citizens wishing to address the Board on non-agenda items. None
5. Approval of Reappointment for the following Plan Commission Members for another term: Bob Bowen, Dennis Ferriter, Jan Way and Dave Wilz
Motion to approve: Robin Lipski
Motion Second Barb Brilowski
Motion Carried
6. Town of Hull Plan Commission recommendation for Town of Hull Board of Supervisors to approve Comprehensive Plan Amendment to facilitate rezoning request for Blake Nowak as defined in the Amendment, by way of ordinance. Parcel ID #020240808-07.02

Motion to approve: Mark Fritsche
Second: Robin Lipski
Motion Carried.
Dave Wilz signed the amendment. Attachment # 13
7. Town of Hull Plan Commission recommendation to the Town of Hull Board of Supervisors to grant re zoning request as stated in Blake Nowak Memo, Dated 1/5/23 written by Portage County Planning & Zoning.

Kristine mentions to Blake Nowak that she will write up a correct application and provide it to him tomorrow Tuesday March 14, 2023. Blake Nowak acknowledged that and agreed to sign and return it to her once completed.

Dave Wilz informed Blake Nowak that a \$75.00 Fee would be charged, Blake Nowak agreed to pay it once Dave sent the invoice.

Motion to approve: Dave Wilz

Second: Robin Lipski

Motion carried

8. Announcements

Capital Day in Madison. Dave Wilz went over the information provided on the event. See attachment #1

Board of Review Training. Dave Wilz went over the attached information and let the board know that this was a required training for the board and asked who would like to attend. Jan Way and Barb Brilowski said that they had previously taken the training and would not be interested. Dave Wilz asked Robin Lipski if he would be interested in attending, Dave and Robin agreed to talk about it tomorrow. Dave provided Robin with training schedule and details of registration. See attachment #2

Review Joe Ruth WTA email. Dave Wilz provided all board members with a copy of said email while reviewing WTA Proposal for municipalities to help support the Town Development plan with a set amount of financial support. Dave said that he will review the budget in order to bring a proposed amount to the board at the next meeting. See attachment #3

Update Board on Jail & Courthouse. Dave handed out copies of attachment #4 and #5 and reviewed that information with the board.

Schedule In House Meeting. The Board decided to include this meeting agenda in the next Board meeting tentatively scheduled for March 28, 2023.

9. Review of Department Report:

Mark Fritsche went over The EMS report, attachment #6

No Report from the Fire Department. Mark did mention that as of today there had been no fire calls.

10. Vouchers:

A copy of the vouchers, Attachment # 7 along with The Town of Hull Statement of Revenues and Expenditures and A copy of Vender Purchase were handed out to all board members for review, no questions. Attachments #8 and #9

Motion to approve the reviewed Vouchers for payment: Mark Fritsche

Second: Barb Brilowski

Motion Carried.

11. Review and approval of Meeting minutes for Meeting held on Monday February 13, 2023 and March 01, 2023. See attachments #10 and #11

Motion to approve Minutes 2/13/2023 and 3/1/2023

Motion to approve: Mark Fritsche Motion to approve with changes to the names listed as guest on the meeting minutes from 02/13/2023 to include last names.

Second: Jan Way

Motion Carried:

12. Discussion / Update of interview process for road crew. Treasurer and office assistant.

- a. Road Crew has held interviews and have selected a few candidates and their intention is to contact those candidates that they feel are best qualified for the position. These calls are to take place this week. March 14, 2023 – March 17, 2023. Calls will be made by Nick Kaminski and Bill Omernick

Motion to form a four person group to assist in the hiring of the new road crew person.

Motion: Dave Wilz

Second: Jan Way

Motion Carried.

- b. Treasurer: The board decided to create a committee for the preparation of position description, and interview questions to aid in the hiring of the treasurer position, that committee will consist of Dave Wilz, Barb Brilowski and Krista Place and Desiree Reddiitt as needed. 1st plan is to contact the two candidates we have and call them in for interviews.

Motion to approve going forward and interviewing the two candidates we have for the Treasurer position.

Motion: Dave Wilz

Second: Robin Lipski

Motion Carried.

Board also agreed that we will Keep Melissa Clark as our Quarterly Accountant.

Barb Brilowski also mentioned that she has been preparing the treasurer's office in anticipation of hiring the new one. Barb also stated that once the treasurer's position is full she will then take the role of office assistant to help organize the office and filing system to have a better handle on the office systems before we look into hiring a new office assistant.

Motion to wait until things are more organized before we hire an office assistant.

Motion: Barb Brilowski

Second: Robin Lipski

Motion Carried.

13. Investigating financial Institutions, Banking Options. Dave Wilz Handed out a copy of an email between Him and our current treasurer inquiring about possible alternative Banks. See attachment #12.

The Board also agreed that we should make a list of our current needs as far as banking and then we can begin to inquire at Local Banks to find a replacement for Chase Bank.

Motion to create committee consisting of Dave Wilz, Barb Brilowski, Krista Place and Desiree Redditt to accomplish this

Motion to create committee to look for New Bank to service the Town of Hull.

Motion: Barb Brilowski

Second: Robin Lipski

Motion Carried.

14. The Board will convene for a closed session as allowed by Wisconsin Statute 19.85 (1), (c) regarding performance evaluation update of a public employee which The Town Board has jurisdiction of exercises responsibility regarding an appointed Position.

Closed session Began at 7:39 pm and adjourned at 8:37 pm.

Motion to convene for closed session: Jan Way

Motion Second: Barb Brilowski

Motion Carried

Roll Call: Dave Wilz = Aye, Barb Brilowski = Aye, Mark Fritsche = Aye, Robin Lipski = Aye, Jan Way = Aye,

15. Re convene public session at 8:37 pm.

Roll Call: Dave Wilz = Aye, Barb Brilowski = Aye, Mark Fritsche = Aye, Robin Lipski = Aye, Jan Way = Aye,

Motion, that in the matter of the election issue, we, as the Board of Supervisors will turn it over to the Town Clerk, Desiree Redditt to make the decision on how to move forward with election issue and the Board also agrees to support Desiree's decision completely.

Motion: Mark Fritsche

Second: Barb Brilowski

Motion Carried.

16. Motion to Adjourn: Jan Way

Second Robin Lipski

Adjourned by Dave Wilz