

MINUTES OF TOWN OF HULL BOARD MEETING

May 6, 2021

9:00 AM

4550 Wojcik Memorial Dr

Stevens Point, WI 54482

1. Call to order

- By Chairperson, Dave Wilz
- Present Supervisors: Jan Way, John Koshnick, Mark Fritsche
- Clerk-Judy Holley, Deputy Clerk-Barb Brilowski

2. Interview Supervisor candidate-Robin Lipski

- 6 Questions asked to candidate

3. Additional language proposed for Employee handbook/Lunch breaks

- Page 9 Employee Handbook reviewed
- 2-15 minutes (Per 4 hr shift) but not law
- Clerk has gone from Elected to Appointed
- 30 minute lunch break is now unpaid, Clerk stated that she did not know this would change to unpaid, She will have to work additional ½ hr to cover lunch break
- Road Crew does not take a Lunch break, eat on their 2 breaks, paid
- Barb-Secretary/Deputy Clerk eats on her breaks and is paid for lunch
- 2 Options presented see attachment and discussed
- Janet Wolle (previous clerk) was paid for her lunch and she took breaks
- Clerk states that she has always been given breaks in prior jobs and I was paid for my lunch last year when taken (Not many lunches or breaks taken last year!)
- Clerk states that when we are alone in Office, we do not take lunches or breaks!
- John Koshnick states that he was given his breaks on Road job and was paid for 8 hrs and was there for 8 hrs

- Barb states that this affects Road crew and comments about "Productive hours"
- Breaks have no cash value, cannot be saved per handbook
- Barb states Handbook allows 24 hours personal time allowed
- Clerk states that handbook states "Operationally feasible", we are busy sometimes and don't take breaks! Also states that she did understand that after being appointed that she had to follow whole handbook. Clerk has some issues with that.
- Dave Wilz states that nothing was never defined for past Clerk or New Clerk
- In June 2020, Dave and Jan defined somethings and shared to Clerk
- Board voted on new Appointed positions after Annual meeting 2020 along with Letter of understanding in April 2021 with changes, Clerk states this was not finalized, She considers this like a management position
- Mark Fritsche explained manufacturing Day workers vs Salaried workers
- Jan Way understands the need to get away for an hour break, prefers 2nd option
- Barb brings up hours of Operation issue
- Barb is Catch up mode from last year still
- Dave Wilz makes a motion to Table this item, work with Judy and Barb
- John Koshnick asks questions concerning breaks, lunches
Answer-We do not take breaks, lunches are an issue
- Dave Wilz states that we are Open 7:30-4, Phone rings we pick it up, We are here to serve the public
- Clerks offers to take phone and cover, Barb responds then there is questions because of training and she doesn't get lunch
- Motion by John Koshnick to table this Agenda item, 2nd by Mark Fritsche
- Motion approved by Voice vote

- Agenda item was tabled
- 4. Appointment process ongoing-interviews**
 - No discussion needed
- 5. Board convenes in Closed session pursuant to WI State Statute 19.85(1)(f)(g) @ 10:00**
 - Motion approved by Voice vote
 - Clerk not present
 - **Board reconvenes in Open session, Comes out of Closed session @11:43 as allowed by WI State Statute 19.85(2)**
 - Clerk not present, No motions documented
- 6. Motion to Adjourn by Jan Way , 2nd by Mark Fritsche**
Motion approved by Voice vote

Judy Holley, Town Clerk

