

TOWN OF HULL BOARD MEETING  
COUNTY OF PORTAGE WI HELD  
ON MONDAY JUNE 3, 2013

1. Call to order by Chairperson Holdridge at 5:30 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Drive, Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors David Pederson, Dave Wilz and LaVerne Syens.

Excused: Supervisor Melvin Bembenek.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, Fire Chief Mark Kluck, EMS President/Administrator Mark Fritsche.

2. Pledge of Allegiance
3. Minutes  
May 6, 2013

Page 1 vouchers (2) cutting edges, end edges \$851.26 For budget **bucket** loader

Motion Supervisor Wilz, second Supervisor Syens, approve as corrected minutes of the May 6, 2013 board meeting. Motion carried unanimously.

May 20, 2013

Motion Supervisor Wilz, second Supervisor Syens, approve minutes of the May 20, 2013 board meeting. Motion carried unanimously.

4. Vouchers  
D Wilz:  
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Kaminski, Peter – 156” of steel for new gate \$200 Suggest if there is a next time town purchases something directly from Pete, he attach to invoice presented something from a company that sells the product to indicate this is a reasonable price asked.

Pg 3 Precision Sealcoating – sweeping of roads \$6,950 P Kaminski – did a good job of sweeping – will send bid documents again in the future

Pg4 Superior Lamp Inc – florescent light bulbs (33) \$1,026.39 P Kaminski – light bulbs for shop (\$30 a bulb)

D Pederson:

Pg 1 Cardmember Service: FD: Mag Lites (2) \$43.98 M Kluck – flash lights replaced  
RD: (4) tires-demount/mount (\$1,561.68) P Kaminski – back tires for 2002 Sterling  
Parks: Rake, Mowing blade, K-Kutter \$1,354.97 P Kaminski – attachments for small tractor  
RD: .045 contact tips (10) \$14.40 P Kaminski – welding tips  
Parks: Cartridge (2) Blades (3) filler \$267.10 P Kaminski – refill for weed-whacker  
FD: Driveshaft \$64.50 M Kluck – small piece snapped

Pg3 Northway Communication: FD Replace fuse on weather sir M Kluck – replace fuse on weather siren

River City Supply, LLC FD: Mood pencils \$465.03 M Kluck – payment from 2%Dues for FD open house, school presentation, etc

Motion Supervisor Syens, second Supervisor Pederson, approve the vouchers as presented and discussed. Motion carried unanimously.

5. Citizens wishing to address the board non-agenda items.

No on present regarding non-agenda items.

6. Topics, Issues, Opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

J Holdridge:

- People often over estimate speed limit on Old Wausau Road – P Kaminski sat in unmarked car with radar detector from Sheriff's Department on two separate days – no speeders (between hours of 11 a.m. and 1 p.m.)
- Withheld funds from Century Fence for stripping on Jordan Road in 2012 – company returned this spring – will pay now
- Inserts to Employee Handbook received
- Correspondence from Portage Highway Department requesting town submit plans for bridge/culverts that need replacement – county will assist in costs

7. Reports

- a. Clerk – No report
- b. Treasurer – Jim Kruziki
  - i. Monthly treasurer report
  - ii. Received quarterly franchise payment from Charter
  - iii. Building permits for 4 new homes

c. Road Foreman – Pete Kaminski

- Picked up 60 loads of brush
  - Doing crack sealing of roads for chip sealing
  - Having frontend loader hauled to Wausau for repairs
    - Purchased in 1998
    - Has 4,100 hours on
- d. Fire Chief – Mark Kluck
- i. Helped with Boy Scout Jamboree at Camp Fletcher (4-5 firefighters assisted)
  - ii. 125 Search and Merit badges
  - iii. Assisted with Walk Wisconsin at crossing on Highway 66 on Saturday June 1
- e. EMS President/Administrator – Mark Fritsche
- i. 7 EMS calls in May
  - ii. EMS representatives also assisted in Walk Wisconsin
8. Improving Drinking Water Quality in Community through Water Testing and Education Programs – Kevin Masarik Center for Watershed Service, College of Natural Resources UWSP

J Holdridge:

- Hull started a Task Force to look at quantity/quality of water
- Have 2,000+ private wells
- Prior to 1991 water testing was done but nobody looked at the results
- SE section of Hull – test and analyze data
- Problems in Hull with nitrates
- Kevin Masarik from UWSP compiles data through Groundwater Education
- Well #11 off of Highway 66 put in by City of Stevens Point

Kevin Masarik:

- Have water tested
- Tests are voluntary
- Other tests can be run besides chloroform
- Cost for testing generally assumed by homeowner
  - \$49 Homeowner (bacteria, nitrate)
  - \$42 Metal
- Citizens will pick up bottles at Hull – test on Monday and return to Hull same day
- Bottles will then be picked up by USWP Groundwater Department (will compare modern results with previous results)
- Citizens receive information regarding the testing program either by direct mailing from the town or something in a newsletter
- 10% to 15% of targeted area generally participates

D Pederson – does testing include radon?

K Masarik – Indoor is not part of package processed

- From a research standpoint could offer through water testing

D Pederson – does testing show if problem is from lawn herbicides?

K Masarik – anything on land surface – nitrates are very mobile

D Pederson – something like feed and weed

K Masarik – would need to know herbicide looking for

J Holdridge – having water tested is a requirement for selling property

K Masarik – hold test results in database – treat like student grades – create maps

Nate Sandwich of UW-Extension present

- Community development
- Strengthen local development
- Economic development
- Help out with testing

J Holdridge – board is supportive of testing

- Have \$5,000 in budget to get program moving

Citizen – if contaminate coming from agriculture, how make them pay?

K Masarik – unless illegal or grossly over applied, nothing available for homeowners from ag. land

Ralph Banke – who does testing?

K Masarik – the Water & Environmental Lab does testing

Motion Supervisor Pederson, second Supervisor Syens, advertise opportunity for testing of water – use \$200 from the budget.

J Holdridge – see this as town wide testing

- Will help outline which wells are susceptible with elevated elements

Motion carried unanimously.

9. Review of Portage County Planning and Zoning Committee meeting held on May 28, 2013 reference 527 Maple Bluff Road

J Holdridge:

- Portage County P&Z Committee meeting on May 28 relating to 527 Maple Bluff Road was discussion only
- Meeting was unsatisfactory

Following read by Chairperson Holdridge:

June 3, 2013

**DRAFT**

To: Hull Board of Supervisors

Subject: Points to be made (to Portage County Planning & Zoning Committee)

- 1) The petition submitted by 34 citizens living in the Maple Bluff Drive and Golla Road area was not accepted by the Portage County Planning & Zoning Committee at their May 28 meeting. This may have been an oversight! These were citizens from a Hull neighborhood who are very concerned about the land use situation at 527 Maple Bluff Drive.
- 2) At the P&Z meeting on May 28 County Supervisor Don Butkowski who represents Hull, twice asked the Planning & Zoning Committee and staff whether there was any previous history of Mr. Konopacky violating zoning ordinances. John Holdridge, Hull Chairperson also asked whether there was a previous history. No answer was provided by the staff or Planning & Zoning Committee. Apparently Mr. Konopacky previously had serious land use issues in the Town of Alban.
- 3) At the meeting it was noted that the Portage County Zoning Ordinance permitted householders to have as many automobiles on their property as long as they were licensed and operable. This raises a serious question about the suitability of that practice in residential neighborhoods, subdivisions and areas where there are single family houses.
- 4) We encourage the Planning & Zoning Committee to look seriously at creating a transitional single family zoning classification in urban areas with high density and where people live on smaller lots next to and across from single family homes. Zoning in these areas for single family households should be akin to City of Stevens Point and Village of Plover.
- 5) There is a concern about the impact on area property value due to the condition of 527 Maple Bluff Road. This could affect any neighborhood where a property is not maintained.
- 6) Portage County should consider creating a Nuisance Ordinance. The Town of Hull has one. It is expensive and challenging to implement with limited staff and resources that Hull and other towns are faced with.

We raise these concerns following the meeting of Portage County Planning & Zoning Committee on May 28, 2013 and Town of Hull Board of Supervisors.

John Holdridge, Chairperson  
Town of Hull

Residents present – also time line when will P&Z deal with the property?

George May – point of information dealing with Bill Konopacky, but he does not own the property.

Phyllis May – the committee tried to justify he was in compliance – we wanted to see the law changed.

Beverly Mancl – does Hull have power to deal with this property?

J Holdridge – Hull is under Portage County Planning & Zoning umbrella  
- Hull has a Nuisance ordinance that is enforced by Hull's board

B Mancl – 6 or 7 junky vehicles on property  
- Back looks like nursery  
- Some neighbors fear about complaining  
- Will sending draft do any good?

J Holdridge:  
- Stan Potocki is on the P&Z Committee but also represents Hull on the County Board  
- Need to take look at zoning code

R Banke – what can we as neighbors do?

J Holdridge – contact members of PC Planning & Zoning Committee.

Rey Vega:  
- Provide list of P&Z Committee  
- Make them acknowledge receipt of the petition

J Holdridge:  
- Need to tackle zoning code  
- Need transition to urban zoning not just have rural code  
Warren Halverson – 6 vehicles on property that didn't move an inch

Carol Pringle – if Portage County has to notify him ahead of time for viewing, we own land abutting and P&Z can go on our property anytime.

Marilynn Kranig – why are they not going after the owner?

J Holdridge – that will come

D Wilz:

- Draft to PCP&Z well written
- If ordinance not in place move quickly to change things

R Vega – Regarding #4 in the draft to PCP&Z, Portage County already has language that could come from Stevens Point or Village of Plover – county just has to apply.

G May – will letter once complete go to P&Z?

J Holdridge – the letter will be addressed to Jerry Piesek – P&Z Chair

- Copies will be sent to all committee members and interested citizens

G May – all neighbors contact Planning & Zoning

Ralph Banke – talked to John several years ago about the property at 527 Maple Bluff. Petition has some teeth.

Motion Supervisor Wilz, second Supervisor Syens, approve draft and send to Portage County Planning & Zoning. Motion carried unanimously.

R Vega – a number of people have expressed interest in signing the petition – can he continue to get signatures?

J Holdridge – yes continue with signatures and get to P&Z. This has to be added to their agenda.

6:51 p.m. - 5 minute break

#### 10. Update on Hull Municipal Building remodeling/construction

J Holdridge:

- Have a problem when do not split the design and build
- Have to be bid at sometime
- Need specific details written so builders take and interpret and come back to Hull with what we want

D Pederson:

- Hull needs finished plan with specifications that a contractor can take and price out
- Hull put out on bid – contractors have to bid on same thing
- Need someone to draw bid plan/document
- Have to be sure exactly what Hull wants when put out on bid

D Wilz – need to get different professionals involved.

M Kranig:

- Talking about an architect?
- Can't we get our current drawings, done by an architect, revised?

D Wilz – we need to pick an architect.

D Pederson – revising plans would require starting over.

M Kluck - what is the next step?

J Holdridge:

- When purchasing service can go directly
- Find architect and if willing to look at our project and what they can do for us
- Next step will start tonight with board's approval
- Board needs to endorse step/get an architect

M Kranig – interest rate exceedingly – with rates going up cost could go up.

D Wilz – may or may not.

M Kluck – with low interest rates, see any advantage of including FD at this time?

J Holdridge – not at this point.

Motion Supervisor Wilz, second Supervisor Syens, give John Holdridge, David Pederson and Janet Wolle authority to speak to architect – all information brought back to board. Motion carried unanimously.

#### 11. Road crew involvement in garage maintenance items and remodeling/construction of the Hull Town Hall (non-garage areas)

Garage maintenance items:

- Repair eaves on the east and west sides bent from ice buildup
- Repair old metal where rotted on west side
- Repair tin on north end of building that was hit by plow truck. We can use the metal from front of building
- Replace exit door on the east side as it is starting to deteriorate
- Repair fascia. Screws falling out in numerous areas
- Install pylons along east side of building to prevent anyone from hitting the building when parking in that area

Remodeling/construction of the Hull Town Hall (non-garage areas):

- Take out sprinklers
- Remove trees, shrubs and any necessary landscaping
- Strip top soil
- Remove cement walkway pad
- Remove flagpole
- Remove lettering from building
- Prep ground for cement work



- Haul in fill if needed
- Mark parking lot larger

Motion Supervisor Syens, second Supervisor Pederson, accept report from Pete Kaminski. Motion carried unanimously.

## 12. Five Year Budget Review – tabled from the May 20, 2013 meeting

J Holdridge – the 2013 expenditures and revenues do not match

D Wilz – what income/what expense

- The budget balance on a worksheet because of \$77,000 in undesignated revenue
- \$27,000 out of reserve
- \$50,000 thought would have at years end 2012

J Holdridge – had a balanced budget when approved

D Wilz – yes, however needed to borrow \$77,000 to balance

J Holdridge – now have 6 months in to the 2013 budget – look at budget can cut?

- Revenue will probably not look at being no additional revenues available
- Big year is 2014
- Have to look at where we want the property tax
- Where reserve account?
- What does it take to balance the budget?

D Wilz – what happens when assessed value goes up??

J Holdridge – Hull will receive a larger part of school, Portage County and Mid-state budget

- What want tax rate to be?? \$2.60 per thousand

Board members explained the levy can only be increased based on percentage of growth and/or borrowing proceeds.

J Holdridge – unless the increased levy is approved by referendum of the people.

Board members and J Wolle – that is correct.

L Syens – interesting report from the assessor. As reviewing changes made there seemed to be a ton more minuses.

J Holdridge – would like the budget plan to go to the Budget Finance Group and bring back to board.

D Wilz – I voted to approve last year's budget with the understanding we would have \$50,000 left at year's end. When the budget is brought back to the board I want the \$50,000 back.

Motion Supervisor Pederson, second Supervisor Wilz, refer the Five Year Budget review to the Budget Finance group. After that review refer back to Town Board. Motion carried unanimously.

### 13. Wilshire Drive shoulder cost to the Town of Hull for Green Circle Trail

D Wilz – four tenths of a mile down Wilshire, property owners wanted out of the Green Circle. The shoulder along Wilshire is now no longer safe for Green Circle users.

- Several years ago received a quote for blacktopping the shoulder with the assistance of Green Circle
- Cost of \$11,000 was shot down by a vote of 7 to 6 by the Green Circle committee
- John Jury, of the Green Circle, reported the board doesn't meet until July but said Hull could count on for half due to safety standpoint
- Single seal \$3,650
- Double seal \$4,945

P Kaminski – would do double seal as will stand up better.

Motion Supervisor Pederson, second Supervisor Syens, go ahead and communicate to John Jury with understanding he will come up with ½ funding for Wilshire Drive shoulder. Motion carried unanimously.

### 14. Budget Finance Group meeting schedule and potential topics

Thursday June 13 9 a.m. and Tuesday June 18 at 9 a.m.

Motion Chairperson Holdridge, second Supervisor Syens, approve the dates and times for Budget Finance Group to meet. Motion carried unanimously.

### 15. Computer security at Fire Department – Mark Kluck

Mark Kluck – currently does not have safety for his computer

J Kruziki:

- Municipal Building has Positini
- Heartland has a different program

Motion Supervisor Wilz, second Supervisor Syens, authorize Janet and staff she feels she needs to pick computer security for the Fire Department. Motion carried unanimously.

### 16. Upgrade of phone – Mark Kluck

M Kluck – earlier this year talked about upgrade to his phone but he didn't have enough points.

- Cost for phone is \$150 – money is in budget
- Will give access to a number of apps he currently cannot receive on his i.e. I Respond, Wild Land, Red Cross, etc.

Motion Supervisor Wilz, second Supervisor Pederson, approve upgrade of phone.  
 Motion carried unanimously.

#### 17. Status Reports

- a. Hay Meadow Creek bridge clean-up project  
 P Kaminski – nothing done yet because of water being high – have to wait, can't dig until water goes down
  - o Work will probably be done in fall
- b. Fire Department review

J Holdridge – Janet went through written minutes / others typed relating to the origin of the Fire Department

- o In October 1968 there was an agreement between Hull and Dewey, Town of Dewey pay Hull \$600 annual fee for fire coverage
  - o Board appointed Ron Cornwell Fire Chief on January 26, 1967
  - o People were recruited to become members of the Volunteer Fire Department
  - o Janet went email to Luann Robb of WI Commerce relating to origin of Hull FD
- c. Test wells in Hull's right-of-way  
 J Holdridge:
    - o Have opinion re: Hull right-of-way but it doesn't talk about wells in the ROW
    - o Utilities can use ROW but requires approval from town board
    - o Want to use the wells in the ROW as monitoring wells

#### 18. Renewal Alcohol Beverage License "Class B" Application for:

- a. Stevens Point County Club Inc, for Stevens Point Country Club, 1628 Country Club Dr, 1628 Country Club Dr, Cheryl Rushevics, Agent
- b. Linda Holmes for Rustic Pines Bar and Grill, 5696 State Highway 66

Motion Supervisor Wilz, second Supervisor Syens, approve renewal Alcohol Beverage License "Class B" for:

- Stevens Point County Club Inc, for Stevens Point Country Club, 1628 Country Club Dr, 1628 Country Club Dr, Cheryl Rushevics, Agent

Motion carried unanimously.

Motion Supervisor Syens, second Supervisor Pederson, approve renewal Alcohol Beverage License "Class B" for:

- Linda Homes for Rustic Pines Bar and Grill – 5696 State Highway 66

Motion carried unanimously.

19. Operators license application for Gladys Pampuch and Phillip Janowski

Motion Supervisor Wilz, second Supervisor Syens, grant operators licenses to Gladys Paumpuch and Phillip Janowski. Motion carried unanimously.

20. License application from Advanced Disposal for refuse and recycle collection for Veolia, 2510 Engel Road, WI Rapids WI 54495

Motion Supervisor Wilz, second Supervisor Syens, grant a refuse and recycle collection license to Veolia, 2510 Engel Road, WI Rapids WI 54495. Motion carried unanimously.

21. Adjournment: Motion Supervisor Wilz, second Supervisor Syens, adjourn the meeting. Motion carried. Meeting adjourned at 7:45 p.m.

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Janet Wolle, Clerk