

MINUTES

1. Call the meeting to order: The meeting was called to order by Acting Chairperson, Dave Pederson. Present: Supervisors Dave Wilz, Jan Way and John Koshnick. Others present: Barb Brilowski - Deputy Clerk, Jim Kruziki – Treasurer, Pete Kaminski – Road Foreman, Ken Sadogierski – Fire Chief, Mark Fritsche – Asst. Fire Chief/EMS Adm.
Excused: John Holdridge – Chairperson, Judy Holley – Clerk.
2. Vouchers: Dave Wilz made a motion to approve vouchers. John Koshnick seconded. Motion carried by voice vote.
3. Report and feedback of public issues facing the Town of Hull – Hull citizens, Chairperson, Supervisors, Clerk, Deputy Clerk, Treasurer, Fire Chief, Asst. Fire Chief/EMS Adm., Road Foreman:
 - Kaminski: At a previous meeting, new faucets were requested in the bathroom of the lobby and new sink/faucets were also requested in the truck bay. Direction was given to Pete to obtain a quote(s). The cost to replace the faucets in the bathrooms is \$100 each and the cost to replace the sink/faucets in the bay are \$500. The cost would fall under building maintenance.
Dave Wilz: You need to go ahead and do what you need to do. All were in agreement.
 - Kaminski: Regarding Rocky Ridge Road and Pinewood Dr. Half belongs to the Town of Hull and the other half belongs to the Town of Dewey. One year Hull maintains it and the next year the Town of Dewey maintains it. This year the Town of Dewey is grading the roads with two new employees. You are supposed to give the road a 2-4% slope. The new employees do not know how to grade to create the slope. After speaking to the Town of Dewey Chairperson,, I am suggesting the Town of Hull does the grading and then sends the Town of Dewey a bill for our services. The going rate just for the use of the grader is about \$61.00/hr. It will take about 4 hrs. and 8-10 hrs. for the year. Each Town will provide the materials for their section of road.
Pete has been directed to check with other Towns to see how they handle a situation like this.

- D. Wilz: In regard to the presentation at the last meeting about the “Plover Crossing.” Tori Jennings has contacted me and Jan Way hoping for a letter of support written for this project that she could have in hand before September 8th, which is their financial meeting. It would help to get financing in place if they knew other municipalities were in support of this project. I told her that I would suggest someone reach out to the Town Chairperson to write a letter of “conditional” support so that the Town of Hull can contact its citizens and address any other issues/questions.
- D. Wilz: I am going to be having my one and only Park Commission Meeting on September 9th and I am going to invite Tori in to present the “Plover Crossing” proposal to the Park Commission to determine if they would recommend to the Hull Board support for this project.
- B. Brilowski: ELECTION UPDATE:
 - We are close to 1,000 absentee ballot requests.
 - Have had a number of requests to remove people from absentee lists because of their concern about mail service.
 - In person absentee voting has been changed from September 18 to October 20. This is exactly two weeks before the election so we could be quite busy during this period of time.
 - We should have absentee ballots delivered by Sept. 18 and will begin immediately sending out.

4. Proposed 2021 Budget Schedule – for discussion & possible action – D. Wilz & J. Kruziki:

- D. Wilz: Laid out as in past years only a week earlier. The end date is similar to last year. We just need to vote to accept this and to pick a date (9/30, 10/1 or 10/2) for the entire Board to review the proposed budget and make recommendations if necessary. This would be the first time I would present the budget. We also need to accept this as our budget schedule. Jim and I at this time do not know if there will be any changes to shared revenue, etc. This is based off a timeline, not about the details.

D. Wilz: I make a motion to accept our 2021 proposed budget schedule for this year with our first review of the proposed budget for September 30th.

J. Way: Second

Motion carried by voice vote.

5. Distribution of 2021 Budget instructions with worksheets – D. Wilz & J. Kruziki:

Handouts were provided to all departments for preparation of the 2021 budget.

D. Wilz: The goal is to try to determine the year-end (2020) anticipated expenditures and establish the 2021 budget. There are three years of history to refer to.

We are still in net “0” budgeting strategy for your operational budget. We are prohibited to increase the tax levy for increased cost for most items. If you had a \$55,000 budget last year, you have a \$55,000 budget this year. You can re-allocate dollars from one line item to another. If you have needs outside of your normal operating budget such as large equipment, special projects or one-time budget requests, put them on a separate sheet. When you are predicting your 2020 anticipated actual, do not use the spend it or lose it method, It does not help anyone. We control these budgets; we do not spend it just because it is there. The department heads should work on their budget, review with me first and then we will get them to Jim no later than the end of the day on September 23.

Jim Kruziki: It is probably good to note that even though we are in the no increase budget, if there are essential things that come up we do have authority in the budget to borrow. In the planning process if we know ahead of time that we may need to borrow, it will help us.

The other unknown is the State is a billion dollars behind in their revenues overall for this year. Chances are we could see state aids cut but we do not know this for sure.

Mark Fritsche; For the EMS portion of the budget, we have wages for EMS and I earmark money from the Portage County grant to go to retention/recruitment and to our people. Those two make up the money paid to the EMS folks. In the past years, the increase in wages has been put in both of those line items. If we keep doing this, we will get to a point where I will not have any money to spend from the grant in other required purchases for education and training, etc. I would like to have permission to put a dollar amount in that line to say this is where I want to cap the grant money and what you put in for wages would be on the Town’s side of it.

D. Wilz: Go ahead and do that to bring us up to speed.

6. Park usage request from Ki-Mobility – For discussion with possible action-D. Wilz

You received a copy of the request from me. The reason we do this is Parks belong to everyone. However, when someone wants to take a Park over for a week, permission should probably be asked. They will be setting up a tent for the event. The entire Park Commission has responded favorably. The last time Ki-Mobility

used the park, they had a kick ball tournament for about a week as a fundraiser for the United Way. They indicated if someone wanted to use the field, they would invite them to join in their tournament.

Jan Way: In the past when we would need to put up tents, we always demanded that they mark for underground lines even if you are sure nothing is there.

Digger's hotline needs to be called.

D.Wilz: This will be the responsibility of whoever is installing the tent.

John Koshnick: I make a motion to allow the use of the Park and communicate to them that Diggers Hotline needs to be contacted.

Jan Way: Second

Motion carried by voice vote.

7. Fall 2020 Newsletter – Content and deadline:

B. Brilowski – Needs to be in citizen's homes before the Nov. 3 election. I would like to have all articles/information submitted to be by Oct. 2nd and submitted to the printer by mid-October.

D. Wilz/J. Way: Perhaps a survey regarding ATV/UTV's in the Town of Hull.

J. Way: Do we put something in the newsletter that they can cut out and return or do we put something on the website that they can fill out and return to us? Perhaps ask Mary Olson, Barb B. and John Koshnick to assist with this.

D. Wilz: Or because people may still riding in the fall (hunting season), do we send out a card at year-end indicating to people that a survey will be available on our website. This might be too soon to put in the newsletter.

J. Kruziki: Another option is to include it with our taxes.

B. Brilowski: We could put the survey on the website for people to print. They could fill it out and then return to us or you could offer more than one option.

J. Way: We could have a due date sometime at the end of the year. Let's come up with the survey first and then decide how to distribute it.

8. Adjournment: Dave Wilz made a motion to adjourn. John K. – second.

Motion carried by voice vote.

Respectfully submitted:



Barbara Brilowski, Deputy Clerk