

MINUTES OF HULL TOWN BOARD MEETING
COUNTY OF PORTAGE, WISCONSIN
HELD ON DECEMBER 10, 2018

01) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisors David Pederson, Dave Wilz, Jan Way and John Koshnick.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski and Fire Chief Ken Sadogierski.

Excused: Assistant Fire Chief/EMS Administrator Mark Fritsche.

02) Pledge of Allegiance

03) Minutes

Motion Supervisor Way, **approve the minutes of the November 12, 2018 board meeting**. Second by Supervisor Wilz. Motion carried by voice vote.

04) Vouchers

Motion Supervisor Pederson, **approve payment of vouchers presented**. Second by Supervisor Koshnick. Motion carried by voice vote.

05) Public Comments. Agenda items are for discussion with possible action. Those in attendance who would like to talk to an agenda item, please indicate that now. Non-agenda items may be raised under Opinions of Interest (Item 7 below)

No public comments

06) Report of public issues facing Town of Hull:

a. Hull Chairperson

- Plan Commission small group will have updated Comprehensive Plan prepared to present to the Plan Commission and ultimately to the Town Board for approval
- Regarding annexation, will contact the city about their responsibilities in notifying the town relating to annexations as did not know about the annexation on E Maria Drive until it was noted in the Portage County Gazette by Supervisor Wilz

Clerk Wolle – the city notified the town clerk about the annexation, that which they are to do by law. Chair Holdridge received correspondence from Kristine Mallick in January 2018. He also had a phone conversation with her. The situation was two (2) homes on one lot under an acre and the Mallick's want to sell the homes on separate lots.

Supervisor Wilz suggests Chair Holdridge watch the city website of the meeting at which the annexation took place. They explain all they are required to do relating to annexations.

b. Hull Board of Supervisors

- Supervisor Pederson like to encourage board to get solar panels on the roof of the municipal building – do Hull's part on saving energy

c. Hull Clerk

07) Opinions of Interest – citizens, Hull elected and appointed officials

No Opinions of Interest

08) North Second Drive proposals for the reconstruction of North Second Drive- Scott Whitsett

Scott Whitsett of Jewel Engineering was present:

- Next step is to look over plans for North Second Dr.
- The bid process starts now – will be 4 to 4 ½ weeks
- Ad will be on the internet and in the newspaper
- January 11, 2019 the bids will be opened at 1 p.m. at the Jewell office in Wisconsin Rapids (this is the Friday before the board meeting)
- Following opening of the bids it takes about 2 hours to review items and check calculations
- The contractors work with are certified DOT contractors. If a contractor does not have 5 years in construction, that contractor has to file a document and provide references
- A bid bond is required
- Plan includes the following
 - a. 11' driving lanes
 - b. 4' paved shoulders
 - c. 1' gravel shoulders

Monday January 14, 2019 the board will review with possible action on the bids for the North Second Drive project.

Motion Supervisor Pederson, **approve the protocol for requesting bids on the North Second Drive project.** Second by Supervisor Wilz. Motion carried by voice vote.

09) Hidden Brook Subdivision – final plat – Ralph Malinowski, owner, Collin Konopacki, Agent

Present Darren Krzanowski, surveyor of Hidden Brook Subdivision.

- The area on the map that is shown with small squares = no building development area. This area is for detention of run off water from a home built to ensure the water stays on the lot.

Motion Supervisor Way, **approve the final plat of the Hidden Brook Subdivision.** Second by Supervisor Koshnick. Motion carried by voice vote.

10) Proposal on the Wisconsin legislation to add an additional election to local governments in 2020 – John Holdridge & Janet Wolle

Clerk Wolle:

- Approved by the legislature in-person absentee voting limited to 2 weeks before the election
- Moving the Presidential Preference Primary to March in 2020 is dead

Supervisor Way asked what Clerk Wolle thought about in-person absentee voting being 24 hours a day seven days a week for two weeks before the election.

Wolle – have not heard about the 24 hours a day. That makes absolutely no sense. Will contact County Clerk Shirley Simonis in the morning to inquire what she has heard.

11) Proposal to renegotiate designated reserve funds to obtain higher interest rates – Jim Kruziki, Town Treasurer

Treasurer Kruziki:

- \$751,187 in designated reserves right now
- Became treasurer 9 years ago
- These funds were established in prior years
 - Town needs
 - Emergencies
- Cannot levy to place funds in designated funds
- PEG funds are part of the designated funds
- A 2/3 vote of the board can make these funds eligible for use in an emergency
- Funds include: Road projects; Road large equipment; Fire Department equipment; Parks; Buildings; EMS; PEG which has \$93,000

- Money market rates are determined by the federal government in conjunction with the banks
- Investors Bank money market rate is 2.27% - they work very closely with the federal government
- Suggest maintaining some funds in money market and other funds in CD's
- \$537,000 money market at River Cities at a rate of 1.5%
- Savings at Chase receives .1%
- Huntington Bank has a 19 month CD receiving 2.5%
- Request the treasurer be entrusted to invest town funds in the best funds possible to earn interest

Supervisor Wilz – are Hull's funds covered under FDIC?

Kruziki – yes, however it is time to move some of the money to ensure coverage is maintained.

Supervisor Way – request a specific proposal from Jim as he knows so much more about the investing of funds. Present to board at the December 26 meeting.

Motion Supervisor Way, **Treasurer Kruziki do a proposal for investing Hull money and where those investments would be made.** Second by Supervisor Pederson.
Motion carried by voice vote.

12) Celebration of service by Town of Hull citizens – John Holdridge

Chair Holdridge – a member of the Water Committee suggested a recognition of all committee/commission members.

- Set-up something in January

Supervisor Way – would like to meet citizens. Would contribute for event.

Supervisor Wilz – we used to have a gathering, however it became difficult setting up a time. This gathering was for more than staff.

Supervisor Pederson – like the idea. Figuring out when to hold the event is the problem.

Supervisor Koshnick – have to pick a date and go with it.

Motion Supervisor Wilz, **revisit the celebration of service at the January board meeting and roll out an idea of when to hold the event.** Second by Supervisor Way.
Motion carried by voice vote.

13) Christmas gifts for Hull staff – John Holdridge

Chair Holdridge – do not recall gifts for Hull staff previously approved by the Hull board.

Clerk Wolle – at the December 11, 2017 board meeting the board approved giving \$25 Portage County Christmas gift certificates to: Barb Brilowski, Patty Fritsche, Patty Amman, Pete Kaminski, Nick Kaminski, Joe Wierzba, Bill Omernik, Grant Larson, Anita Garski, Ken Johnson, Ken Sadiogerski and Mark Fritsche.

Supervisor Wilz – these are the full and part-time employees.

Supervisor Koshnick – Janet, you are full-time.

Clerk Wolle – yes, however I am an elected official.

Motion Supervisor Way, **give \$25 Portage County gift certificates to Barb Brilowski, Patty Fritsche, Patty Amman, Pete Kaminski, Nick Kaminski, Joe Wierzba, Bill Omernik, Grant Larson, Anita Garski, Ken Johnson, Ken Sadiogerski and Mark Fritsche.** Second by Supervisor Wilz. Motion carried by voice vote.

14) Operator's license application: Cassidy Crunkilton – Janet Wolle

Motion Chairperson Holdridge, **upon recommendation of Clerk Wolle, approve granting an operator's license to Cassidy Crunkilton.** Second by Supervisor Way. Motion carried by voice vote.

15) Adjournment: Motion Supervisor Pederson, **adjourn the meeting.** Second by Supervisor Koshnick. Motion carried by voice vote. Meeting adjourned at 6:37 p.m.

Janet Wolle, Clerk

Vouchers

Vendor	Amount	Purpose	Credit Card
All Hands Fire Equipment	\$1,317.47	FD-Eqp New&Replacement: Simulaid's Rescue Manikin	
American Welding & Gas Inc	\$139.05	RD-Maint&Repair:Acetylene cylinder; Hazardous mat. Fee; cylinder requalification feel acetylene surcharge	X
Casper's Truck Equipment	\$69.36	RD-Maint&Repair:Plow marker; light spreader	

EO Johnson	\$134.00	Gen Adm-Office Eqp Maint: Copier -billable copies	
Ken Sadogierski	\$4,803.99	FD-Gratuity payment	
Andy Kubowski	\$4,232.76	FD-Gratuity payment	
Mark Fritsche	\$4,120.88	FD-Gratuity payment	
Kelly Kluck	\$3,691.20	FD-Gratuity payment	
Kyle Sadogierski	\$3,193.25	FD-Gratuity payment	
Nick Proulx	\$3,002.30	FD-Gratuity payment	
Jeremy Proulx	\$2,927.00	FD-Gratuity payment	
Brian Wereley	\$2,619.70	FD-Gratuity payment	
Paul Seeliger	\$2,583.03	FD-Gratuity payment	
Matt Schneeberg	\$2,568.89	FD-Gratuity payment	
Tom Blaes	\$1,703.62	FD-Gratuity payment	
Derek Zalewski	\$1,372.71	FD-Gratuity payment	
Scott Fowler	\$790.70	FD-Gratuity payment	
Randy Spurlin	\$742.86	FD-Gratuity payment	
Matthew Dombrowski	\$592.71	FD-Gratuity payment	
Mike Sweeney	\$586.38	FD-Gratuity payment	
Erik Butt	\$447.63	FD-Gratuity payment	
Andrea Jurcoi	\$362.93	FD-Gratuity payment	
Eric Fowlkes	\$354.37	FD-Gratuity payment	
Tyler Blaes	\$290.34	FD-Gratuity payment	
Anna Mancheski	\$246.44	FD-Gratuity payment	
Kyle Lawton	\$202.79	FD-Gratuity payment	
Shawn Donahoe	\$195.33	FD-Gratuity payment	
Jack Elsinger	\$151.07	FD-Gratuity payment	
Adam Janssen	\$135.34	FD-Gratuity payment	
Noah Flann	\$86.00	FD-Gratuity payment	
Chris Lowe	\$72.63	FD-Gratuity payment	
Jonah Dombrowski	\$69.12	FD-Gratuity payment	
Austen Tatter	\$58.21	FD-Gratuity payment	
Trevor Wallner	\$55.36	FD-Gratuity payment	
Fleet Farm	\$131.35	RD-Building Maint: Casters for paint cabinets;Dish soap; Plywood for paint cabinets; Waferboard for generator	X
	\$29.98	FD-Mailbox	
		RD-Building Maint: Locks for power switch	X
Fleet Farm	\$12.75		X
Fleet Farm	\$12.99	FD-Supplies: Trash bags	X
Fleet Farm	\$53.94	FD-Supplies: Spout kit; Oil absorbent	X
Harter's Fox Valley Disposal	\$4,701.12	Recycling collection	
	\$12,099.84	Refuse collection	
	\$401.31	Transfer fee in Marathon Co	
Integral Building Systems, Inc	\$225.00	Gen Bldgs-Computer/phone support-all: System randomly disconnecting calls; switch ext 212 from IP phone to analog	

		port; Reboot server	
IState Truck, Inc	\$260.08	RD-Maint&Repair: Oil fltr kit; kit-filter insert;Elements air fltr fuel water separator for Western Star plow truck	
IState Truck, Inc	\$6.81	RD-Maint&Repair: Nut, Special for Western Star truck	
IState Truck, Inc	\$68.14	RD-Maint&Repair: Primer pump for Western Star truck	
LaCrosse Water	\$12.00	Gen Bldgs-Contract supply: water	
LaCrosse Water	\$6.00	Gen Bldgs-Contract supply: water	
Metal Crafters Inc	\$363.91	RD-Maint&Repair:Machine & weld new ears on wing mounts - 02 sterling plow wing repair	
Northway Communications, inc	\$2,025.00	FD-Fire Protection Gear - 2% Dues: Pagers	
Oshkosh Fire & Police Eqp Inc	\$70,878.52	Capital Outlay-FD: Air pak replacement; Facepiece w/comm bracket;Voice amplifier; 4500 PSI 45 minute carbon cylinder drained	
Portage County Finance/Solid Waste	\$6,918.62	Tipping fee for November	
Riesterer&Schnell Inc	\$25.32	RD-Maint&Repair: Knob for John Deere tractor	X
Riiser Energy	\$650.37	RD-Diesel fuel: 227.8 gallons	
Riiser Energy	\$1,475.69	RD-No lead gas: 643 gallons	
Sadogierski, Ken	\$350.00	FD-Equipment replacement:Soft roll-up tonneau cover for fire chief	
Serwe Implement Muni Sales	\$238.00	RD-Maint&Repair: Flail knife; Knife mtg clevis; Nylock nut; capscrew for Tiger mower	
Stuczynski Trucking	\$300.00	RD-Main&Repair: Bring payload back from Fabco	
Truck Equipment Inc	\$362.48	RD-Maint&Repair: Spinner motor	X
Wood Street Rental Center Inc	\$161.10	FD-Eqp New&Replacement: Chain loop; Husqvarna pro forest helm	X
Worzellas Point Supply LLC	\$26.07	FD-Supplies: Towel-multifold	X
Bill Devita	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr	
Ken Ramage	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr	
Madge Bishop	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr	

Matt Johnson	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr
Mike Bohlman	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr
Ben Kollock	\$100.00	Leg Adm-Travel Stipend: Water Comm mbr
Dennis Ferriter	\$100.00	Leg Adm - Travel Stipend: Plan Comm mbr
Bob Enright	\$100.00	Leg Adm - Travel Stipend: Plan Comm mbr
Jocelyn Reid	\$100.00	Leg Adm - Travel Stipend: Plan Comm mbr
Bob Bowen	\$100.00	Leg Adm - Travel Stipend: Plan Comm mbr
Paul Kubowski	\$100.00	Leg Adm - Travel Stipend: Plan Comm mbr
Mark Fritsche	\$142.08	EMS Gratuity 2018
Kelly Kluck	\$3,802.22	EMS Gratuity 2018
Shawn Donahoe	\$142.08	EMS Gratuity 2018
Kyle Sadogierski	\$2,620.55	EMS Gratuity 2018
Erik Butt	\$78.93	EMS Gratuity 2018
Jeremy Proulx	\$1,836.16	EMS Gratuity 2018
Amber Osowski	\$331.52	EMS Gratuity 2018
Tom Blaes	\$631.46	EMS Gratuity 2018
Peter Gebhardt	\$189.44	EMS Gratuity 2018
Bryanna Windsor	\$284.16	EMS Gratuity 2018
Addenda		
Mike O'Keefe	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
Maurice Stolz	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
Katrina Hittner	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
Carmen Coey	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
Jim Mendyke	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
Brian Hicks	\$50.00	Leg Adm - Travel Stipend: Park Comm mbr
River Cities Bank	\$44,152.56	Debt - Principal pymt for Road Equipment
	\$2,461.78	Debt - Interest pymt for Road Equipment
	\$203,788.75	