

SUMMARY of minutes of the June 6, 2011 Town of Hull Board Meeting:

1. Call to order by Chairperson Holdridge at 6: 30 p.m.
2. Pledge of Allegiance
3. Citizens wishing to address the board non-agenda items. No citizens for non-agenda items.
4. **Minutes**

March 2, 2011

Page 15 – D Pederson, the attorney from Madison re: abandonment of road statement should read: “**instead** of paying the town any diminution of value caused by the vacation of the roadway.”

Motion D Pederson, second D Wilz, approve as corrected the minutes of the March 2, 2011 meeting. Motion carried.

Clerk Wolle – re-listened to the tape. The minutes correctly convey the statement by Attorney Fleming “to pay the town any diminution of value caused by the vacation of the roadway.”

Minutes of April 18, 2011

Page 14 – D Pederson, paragraph 1, third line should read “**Well** (not we’ll) that’s no deal.”

Motion D Wilz, second D Pederson, approve as corrected the minutes of April 18, 2011 meeting. Motion carried.

Minutes of May 16, 2011

Page 1 – D Pederson – met with a **representative of the Central Wisconsin Resilience Project** (Not WPS)

Motion D Wilz, second D Pederson, approve as corrected the minutes of the May 16, 2011 meeting. Motion carried.

5. **Vouchers:**

Motion D Wilz, second D Pederson, approve the vouchers as discussed and presented. Motion carried.

6. Announcements

7. **Bids for Asphalt Resurfacing and Seal-Coat Project on a portion of Willow Springs Drive.**

Motion L Syens, second D Pederson, accept the bid from American Asphalt in the amount of \$25,150. Motion carried.

8. **Presentation of management plan for Jordan Pond** – Jennifer McNelly, Center for Land Use Education UWSP

Motion D Wilz, second D Pederson, accept the report. Motion carried.

9. **Petition from citizens in Granite Ridge Road/Driftwood Drive area of Hull requesting road work**

Motion D Wilz, second L Syens, table until after an on-site is held. Motion carried.

10. **Cost Estimate – Granite Ridge Rd West & Driftwood Drive**

No action.

11. **Approval to use Hull roads for United Way Decathlon August 26, 2011**

Motion D Pederson, second D Wilz, approve use of Hull roads on August 27, 2011 with use of signs and consideration of safety. Motion carried.

12. **Request to do additional pitching/paving on Ann Marie Court**

Motion D Wilz, second D Pederson, table and set time for an on-site. Motion carried.

13. **EMS monthly incident report**

Motion L Syens, second D Pederson, accept the report. Motion carried.

14. **Appointment to Town of Hull Public Safety Task Force**

Motion D Wilz, second L Syens, accept list of individuals for appointment and correspondence to be sent to appointees. Motion carried.

15. **Appointment of Janeen Cooper Bartsch to serve on the Parks Commission**

Motion D Pederson, second L Syens, appoint Janeen Cooper Bartsche to serve on the Parks Commission as per recommendation of Dave Wilz. Motion carried.

16. **Approval to Purchase Parks Equipment**

Motion L Syens, second D Pederson, approve the request to purchase parks equipment in the amount of \$10,800 as per recommendation of the Park Commission. Motion carried.

17. **Energy Audit compiled by Central Wisconsin Resiliency Project for Hull Fire Department Building**

Motion D Wilz, second L Syens, accept the report. Motion carried.

18. **Approval to provide summary statement on first page of minutes of board, commissions or task forces**

Motion D Pederson, second L Syens, approval to provide summary statement (action taken by board, etc) on first page of minutes of board, commissions or task forces, the summary page also to be added to the web-site. Motion carried.

19. Weight Limit Posting on Granite Ridge Road to remain at 7 ½ ton or Return to Class B Road

Motion D Pederson, second M Bembenek, weight limit posting on Granite Ridge Road to remain at 7 ½ ton and letter to be sent to Ron Gollon. Should there be formal change made to the road posting, correspondence to include area residents. Motion carried.

20. Class B Alcohol Beverage License Application Renewal

Motion D Wilz, second D Pederson, grant Class B Alcohol Beverage Renewal License to:

- a. Lakeside Bar LLC, 736 Old Wausau Rd., Stevens Point WI 54481 – Robert Cyran and Conrad Cyran
- b. Stevens Point Country Club Inc, Cheryl Rushevics, Agent for Stevens Point Country Club, 1628 Country Club Dr., Stevens Point WI 54481
- c. Morey & Cote LLC, Brenda Cote, Agent for Morey’s Bar, 3601 East Maria Dr., Stevens Point WI 54481
- d. Linda Holmes for Rustic Pins Bar & Grill, 5696 State hwy 66, Stevens Point WI 54482

Motion carried.

21. Operators License applicants:

Motion D Wilz, second L Syens, approve conditionally operator’s licenses to Gladys, Pampuch, Sandra Pliska, Heather Pawlak, Larissa Raykowski, Katelyn Bechard, Stephanie O’Keefe, William Hettler, Alex Miller, and Phil Janowski. Condition being receipt of law enforcement records check and finding all record data on forms is complete. Motion carried.

22. Reports

23. Convene in closed session/reconvene in open session

Motion D Wilz, second L Syens, to convene in closed session as per 19.85(1)(g) referring with legal counsel regarding possible litigation relating to tree replacement at the “Pipe”. Motion carried by roll call vote.

Motion D Wilz, second L Syens, reconvene in open session as per WI State Statute 19.85(2) for possible action on litigation relating to tree replacement at the Pipe. Motion carried by roll call vote.

Motion D Wilz, second L Syens, leave Pipe in condition it is now and not pursue litigation – advise members of the “Pipe Committee”. Pipe to remain in present condition/allow to recover naturally – no future heavy logging to be allowed. Motion carried.

24. Adjournment: Motion D Wilz, second L Syens, adjourn the meeting. Motion carried. Meeting adjourned at 9:11 p.m.

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1. Call to order by Chairperson John Holdridge at 6:30 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, EMS President Mark Fritsche.

Excused: Supervisor Mel Bembenek and Fire Chief Mark Kluck.

2. Pledge of Allegiance
3. Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action. (This opportunity for citizens to ask questions, express opinions is a 21st Century version of the opportunity citizens had in the historic New England town meetings.) Current Wisconsin law requires government action cannot be taken until a topic is placed on the Town Board agenda and published 24 hours in advance of the Town of Hull meeting.

No citizens present regarding non-agenda items.

4. Minutes of March 2, April 18 and May 16, 2011 board meetings

March 2, 2011

Page 15 – D Pederson, the attorney from Madison re: abandonment of road statement should read: “**instead** of paying the town any diminution of value caused by the vacation of the roadway.”

Motion Pederson, second Wilz, approve as corrected minutes of March 2, 2011 meeting.
Motion carried.

Clerk Wolle – re-listened to the tape. The minutes correctly convey the statement by Attorney Fleming “to pay the town any diminution of value caused by the vacation of the roadway.”

April 18, 2011

Page 14 – D Pederson, paragraph 1, third line should read “**Well** (not we’ll) that’s no deal.”

Motion Wilz, second Pederson, approve as corrected minutes of April 18, 2011 meeting.
Motion carried.

May 16, 2011

Page 1 – D Pederson – met with a **representative of the Central Wisconsin Resilience Project** (Not WPS)

Motion Wilz, second Pederson, approve as corrected minutes of May 16, 2011 meeting.
Motion carried.

5. Vouchers presented

Dave Wilz:

Page 3 Mid-State Truck Service – FD: oil change and DOT inspections on 2 vehicles

Page 4 Service Motor – Park: filters, blades, etc for lawn tractor mower

Dave Pederson:

Page 3 Mid-State Truck Service – why are oil changes not done in house? Assistant Fire Chief – mechanic won't do oil changes

Page 1 California Contractor – Rd: gold drill (carbide) bit set

Page 2 Esser Glass – Tempered glass for counter in office

Page 2 GE Money Bank (Fleet Farm) – Randy built cabinet for map showing signs, etc in areas of Hull

Page 2 Gremmer & Associates – thought Consolidated was to pick up cost of engineering for flooding (\$1,033)

Page 3 Milestone Technical – Rd: road base

Page 5 Stuczynski Trucking – Rd: Beaver's built dam behind Weatherfield Drive

Motion Wilz, second Pederson, approve the vouchers as discussed and presented. Motion carried.

6. Announcements – Chairperson and Supervisors

Upcoming meetings:

June 8 at 6:p.m. Board of Review

June 13 at 5:30 p.m. Metro Fire

June 16 at 6:30 p.m. Public Safety Task Force

June 20 at 6:30 p.m. Town Board

June 28 at 6:30 p.m. Plan Commission

July 11 at 6:30 p.m. Town Board

7. Bids for Asphalt Resurfacing and Seal-Coat Project on a portion of Willow Springs Drive – Pete Kaminski, Hull Road Foreman

Bids received from:

	<u>Hot Mix</u>	<u>Cold Mix</u>	<u>Seal-Coat</u>
American Asphalt (total \$25,150)	\$18,650 (300 ton)	No bid	\$6,500
Scott Construction (total \$25,425 Or \$24,695)	No bid	\$17,770 to \$18,500 (actual Price depends on Actual tonnage used- Not to exceed \$18,500)	\$6,925

Pete Kaminski – recommend going with American Asphalt. HMA works well, cold mix might not bind.

Gary Ladik present from American Asphalt – could do work next week.

Motion Syens, second Pederson, accept the bid of American Asphalt in the amount of \$25,150. Motion carried.

8. Presentation of management plan for Jordan Pond – Jennifer McNelly, Center for Land Use Education UWSP

Jennifer McNelly:

- ✓ Study was done 2002-2004
- ✓ Plan was created by citizens

J Holdridge – Hull's concern is quality/quantity of water to Hull's homes.

McNelly:

- ✓ Goal 1: Improve water quality in Bentley Pond so that phosphorus concentrations are below the WDNR phosphorus criteria of 40 ug/L. Maintain water quality in Jordan Pond so that phosphorus concentrations do not exceed 2002-04 annual average concentrations of 35 ug/L.
- ✓ Goal 2: Understand how to slow and manage sedimentation in Jordan Pond.
- ✓ Goal 3: Waterfront property owners along the Plover River will understand the importance of shore lands for a sustainable aquatic ecosystem and how their actions affect the aquatic ecosystem.
- ✓ Goal 4: Plover River, Bentley and Jordan pond shore lands will be healthy and stable habitat. Shore lands will be restored and/or protected.
- ✓ Goal 5: control existing invasive aquatic plant species in Jordan Pond and prevent any new invasive aquatic species from becoming established in Bentley and Jordan Ponds.
- ✓ Goal 6: Bentley and Jordan Ponds will have healthy and balanced native aquatic plant communities and ecosystems.
- ✓ Goal 7: Provide recreational opportunities that preserve the quiet nature of Bentley and Jordan ponds.
- ✓ Goal 8: Study and understand the fishery of Jordan Pond so that a sustainable management plan can be created and followed.
- ✓ Goal 9: Every riparian or watershed resident is able to access/obtain information regarding Bentley and Jordan Ponds and the actions outlined in the management plan.

D Pederson – it is important to distribute information and update Hull's Comprehensive Plan. Will there be a similar study on the Wisconsin River?

McNelly – yes.

Motion D Wilz, second D Pederson, accept the report. Motion carried.

9. Petition from citizens in Granite Ridge Road/Driftwood Drive area of Hull requesting road work

J Holdridge – received from citizens:

- Petition signed by 16 property owners requesting the Town of Hull replace the current dirt road that begins at the western intersection of Granite Ridge Road and Casimir Road leading up to the intersection of Granite Ridge Road and Driftwood Drive and continuing

through the entire length of Driftwood Drive with a hard surface road (ex: asphalt, chip coating).

- Correspondence from Phil Smith –
 - Signed petition however has concerns for paving west end of Granite Ridge Road which include:
 - Increased use: the up-grades may encourage more traffic to the “Pipe.”
 - Increased speed: currently drivers familiar with the gravel section of the road slow down to appropriate speeds, those not familiar with the road soon learn that going fast is not good for their vehicles and soon slow down. There are one or two incidents per year where someone spins out and/or get stuck in the ditch. These incidents usually involve inexperienced drivers (teenagers) that seem to frequent the “Pipe” in the evenings.
 - Increased run-off: my house slopes downhill from the road and does get considerable run-off on the lawn and especially the driveway. Due to the wet spring this year, I already am addressing some wet basement issues. With a paved road and less absorption of water, I worry about even more drainage issues, lawn and driveway erosion, and basement seepage. Also, my well is downhill from the road and close to the house, so I have concerns about some contamination from road materials
- Correspondence from Chet and Mary Dombrowski, 2032 Driftwood Drive – request following be added to the petition: reconstruction of the Driftwood Drive ditch, north and south of their driveway entrance; and install a culvert, in such a way as to stop Driftwood Drive water runoff, from the north of our driveway entrance, to flow through the culvert towards Granite Ridge Road, to the south
- Supervisor Bembenek suggesting tabling item and have an on-site

Motion Wilz, second Syens, table until after an on-site is held. Motion carried.

10. Cost Estimate – Granite Ridge Rd West & Driftwood Drive – Pete Kaminski

Cost to prepare roadways of Granite Ridge Road West and Driftwood Drive - \$17,448.

Double seal coat estimate plus cost to prepare roadways:

Scott Construction \$27,833.75 + \$17,448 = \$45,281.75

Fahrner Estimate \$26,009.48 + \$17,448 = \$43,457.48

This does not include cost of engineering which is definitely needed to look at the water flow.

Holdridge, an on-site time will be scheduled within the next 2 weeks.

11. Approval to use Hull Road for United Way Decathlon August 27, 2011

Present at the meeting, Fred Hebblewhite, Director of Resource Development United Way of Portage County

- Safety #1 priority for duathlon
- Use signs marking along side of road – will not write on road
- Safety officials will be on roadway (main intersections)

Motion Pederson, second Wilz, approve use of Hull roads for the United Way Duathlon on August 27, 2011 with use of signs and consideration of safety. Motion carried.

12. Request to do additional pitching/paving of Ann Marie Court

Present: Gary Stoltz Homeowner, 5260 Ann Marie Court

- Main problem is in the spring
- Double chip seal will not work

Pete Kaminski – need to build up road and ditches and have a holding pond

- Hull road crew will handle the base and ditching
- Shoulder higher than blacktop within the subdivision

Motion Wilz, second Pederson, table and set time for an on-site. Motion carried.

13. EMS monthly incident report – Mark Fritsche, Assistant Chief/President EMS
9 calls in April – 17 responders

Dispatch = time dispatcher pages EMS

In-service = time responder begins response

Arrival = time responder arrives at scene

Level of care received depends on training level which includes:

Emergency Medical Responder (EMR)

Emergency Medical Technician (EMT)

Responders sign up for 18 hours dedicated call time per month.

Active number of responders – 7

Calls from January to May 31:

EMS - 53

FD - 32

Motion Syens, second Pederson, accept the report. Motion carried.

Motion carried.

14. Appointment to Town of Hull Public Safety Task Force

John Holdridge and Dave Wilz, Co-Chairpersons of Task Force

Others recommended for appointment to Task Force:

John Busa	334 Ann Dr., Stevens Point WI 54482
Dave Deverell	1824 North Second Dr., Stevens Point WI 54482
Fred Hoffman	1884 Pella Dr., Stevens Point WI 54482
John Jury	935 Old Wausau Rd., Stevens Point 54481
Randy Kruzicki	216 Old Wausau Rd., Stevens Point WI 54481
Edward Martinsen	1491 Meadow View La., Stevens Point WI 54482
Heidi O'Brien	1515 Sky Line Dr., Stevens Point WI 54482
Kristina Peters	145 Virginia Cir, Stevens Point WI 54481
Matt Schneeberg	5422 Floral La, Stevens Point WI 54482
Holly Smith	703 Granite Ridge Rd W., Stevens Point WI 54481
Ted Stoltz	3627 Jordan Rd., Stevens Point WI 54482

Motion Wilz, second Syens, accept list of individuals for appointment and correspondence to be sent to appointees. Motion carried.

15. Appointment of Janeen Cooper Bartsch to serve on the Parks Commission

Motion Pederson, second Syens, appoint Janeen Cooper Bartsche to serve on the Parks Commission as per recommendation of Dave Wilz. Motion carried.

16. Approval to Purchase Parks Equipment

Dave Wilz:

- ✓ 2011 is the last year of the project to update and improve Hull's parks
- ✓ This year's budget includes \$20,000 for equipment
- ✓ Have informed the Parks Commission about the down turn of revenue and financial challenges facing municipalities
- ✓ Instead of coming up with one big idea or one large piece of equipment for Jordan Acres, the Parks Commission instead is recommending the purchase of six (6) smaller pieces that would fill out the project, not only at Jordan Acres, but Pleasant View East and Somerset Parks
- ✓ Total cost of these pieces plus shipping is approximately \$10,800.
- ✓ This estimate saving of the original budget line item is \$9,200 reflecting a 24.71% savings in Parks Budget if do not exceed other line items
- ✓ The Parks Commission feels this plan will finish our Parks Project off in a very pleasing fashion, while being cautious with citizen dollars.
- ✓ Board approval for the purchases is requested

Motion Syens, second Pederson, approve the request to purchase parks equipment in the amount of \$10,800 as per recommendation of Parks Commission. Motion carried.

17. Energy Audit compiled by Central Wisconsin Resiliency Project for Hull Fire Department Building

High priorities as outlined in the Energy Audit completed by Central Wisconsin Resiliency Project:

Fire Station

Whole Building

- Replace all incandescent with compact fluorescent bulbs.
- Replace all "exit signs" lighting with LED technology.
- Seal all exit doors and overhead garage doors with rubber weather sealing strips.
- Ensure all preventative maintenance is done on furnaces, most importantly that the filters are cleaned/changed regularly.

Fire Bay 1

- Either purchase a small fridge for employee soft drinks and remove the vending machine or install a Vending Miser. The beverage machine can use up to \$280.00 per year in electricity. A Vending Miser can cut that in half, paying for itself within eight months.
- Install occupancy sensors for the lights or ensure they are turned off consistently when employees are not occupying the space.

Fire Bay 2

- This space is very highly lit with sixteen two lamp fixtures using T12 110w lamps as well as T8 32w lamps along the wall. This is using a very high amount of energy. Replacing

these fixtures so T5 28w lamps and electronic ballasts can be used would use less energy and provide more than sufficient light (possibly replace with high bay fixtures). Work with dependable lighting contractor to design.

Hall/Garage

Whole Building

- Seal all exit doors and overhead garage doors with rubber weather sealing strips.
- Ensure all preventative maintenance is done on furnaces, most importantly that the filters are cleaned/replaced regularly.

Bay 1

- Install occupancy sensors for the lights or ensure they are turned off consistently when employees are not occupying the space.

Bay 2

- Install occupancy sensors for the lights or ensure they are turned off consistently when employees are not occupying the space.
- Either purchase a small fridge for employee soft drinks and remove the vending machine or install a Vending Miser to cut the electricity usage of the vending machine in half.

Motion Wilz, second Syens, accept the report. Motion carried.

18. Approval to provide summary statement on first page of minutes of board, commissions or task forces

Motion Pederson, second Syens, approval to provide summary statement (action taken by board, etc) on first page of minutes of board, commissions or task forces, the summary page also to be added to the web-site. Motion carried.

19. Weight Limit posting on Granite Ridge Road to remain at 7 ½ ton or return to Class B road

Pete Kaminski recommends road remain at 7 ½ ton.

Motion Pederson, second Bembenek, weight Limit posting on Granite Ridge Road to remain at 7 ½ ton and letter to be sent to Ron Gollon. Should there be formal change made to the road posting, correspondence to include area residents. Motion carried.

20. Class B Alcohol Beverage License application Renewal

- a. Lakeside Bar LLC, 736 Old Wausau Rd, Stevens Point WI 54481 – Robert Cyran and Conrad Cyran
- b. Stevens Point Country Club Inc, Cheryl Rushevics, Agent for Stevens Point Country Club, 1628 Country Club Dr., Stevens Point WI 54481
- c. Morey & Cote LLC, Brenda Cote, Agent for Morey's Bar, 3601 East Maria Dr, Stevens Point WI 54481
- d. Linda Holmes for Rustic Pine Bar & Grill, 5696 State Hwy 66, Stevens Point WI 54482

Motion Wilz, second Pederson, grant Class B Alcohol Beverage Renewal License to

- a. Lakeside Bar LLC, 736 Old Wausau Rd, Stevens Point WI 54481 – Robert Cyran and Conrad Cyran
- b. Stevens Point Country Club Inc, Cheryl Rushevics, Agent for Stevens Point Country Club, 1628 Country Club Dr., Stevens Point WI 54481

- c. Morey & Cote LLC, Brenda Cote, Agent for Morey's Bar, 3601 East Maria Dr, Stevens Point WI 54481
 - d. Linda Holmes for Rustic Pine Bar & Grill, 5696 State Hwy 66, Stevens Point WI 54482
- Motion carried.

21. Operators license applicants: Gladys Pampuch, Sandra Pliska, Heather Pawlak, Larissa Raykowski, Katelyn Bechard, Stephanie O'Keefe, William Hettler, Alex Miller, Phil Janowski

Motion Wilz, second Pederson, approve conditionally operator's license to applicants: Gladys Pampuch, Sandra Pliska, Heather Pawlak, Larissa Raykowski, Katelyn Bechard, Stephanie O'Keefe, William Hettler, Alex Miller, Phil Janowski. Condition being receipt of law enforcement records check and finding all record data on forms is complete. Motion carried.

22. Reports:

- a. Clerk – Janet Wolle: Upon receipt of information from the Government Account Ability Board report will be given on passage of recent election law
- b. Treasurer – Jim Kruziki
 - o Written financial report provided
 - o John Holdridge, Jim Kruziki and Barb Brilowski met with Andy Gayhart regarding the funds Harter's Fox Valley Disposal is to be placing in the bank. Getting the balance up to date will be done.
- c. Road Foreman – no report
- d. Fire Chief – no report
- e. EMS Adm./Pres. – no report

Chairperson Holdridge, the board will convene in closed session as allowed by WI State Statute 19.85(1)(g) referring with legal counsel regarding possible litigation relating to tree replacement at The Pipe. Following the closed session the board will reconvene in open session as per WI State Statute 19.85(2) for possible action on litigation relating to tree replacement at The Pipe. Present Attorney Bob Konkol.

Motion Wilz, second Syens, to convene in closed session as per 19.85(1)(g) referring with legal counsel regarding possible litigation relating to tree replacement at The Pipe.

Roll Call Vote:

Holdridge - Aye
Pederson – Aye
Wilz – Aye
Syens – Aye

Motion carried by roll call vote.

Discussion:

- Small claims court
- Costs if go forward with litigation
- Let area grow naturally
- Have management of tree growth
- Limit logging activity in future
- Write letters to members of Pipe Committee

Motion Wilz, second Syens, to reconvene in open session as per WI State Statute 19.85(2) for possible action on litigation relating to tree replacement at The Pipe

Roll Call Vote:

Holdridge – Aye

Pederson – Aye

Wilz – Aye

Syens – Aye

Motion carried by roll call vote.

Time - 9:03 p.m. The board reconvened in open session as allowed by WI State Statute 19.85(2) for possible action on litigation relating to tree replacement at The Pipe.

Motion Wilz, second Syens, leave Pipe in condition it is now and not pursue litigation – advise members of the “Pipe Committee.” Pipe to remain in present condition/allow to recover naturally – no future heavy logging to be allowed. Motion carried.

23. Adjournment: Motion Wilz, second Syens, adjourn the meeting. Motion carried. Meeting adjourned at 9:11 p.m.

Janet Wolle, Clerk